



**Public Works / Parks Safety Committee
February 22, 2016
Minutes**

Meeting called to order at 8:05 AM.

Present: Todd Drew, Vince Maas, Adam Alix, Jeff Nieland, Alex Hartzheim, Corey Gordon, Kevin Schmahl, Eric Whitman, Pamela Captain, Brian Haessly

Absent: Mark Radtke, Brian Tungate, Adam Alix

Guest: Nancy McKenney

- A. Approval of February 2, 2016 meeting minutes – motion C. Gordon second
- B. Haessly – Motion approved

B. Old Business

1. **CVMIC re-inspection – Remaining items** – exposed mercury switch was removed and disposed of with ACC (HVAC Contractor).
2. **Work Zone Safety – MPD / Camera options** – Drew followed up with CA Captain regarding any potential issues in using a camera within a work zone. No concerns were cited by Captain. Drew stated that no citations could be issued based on photos obtained from the camera, however warning letters could be generated. Drew will request a demonstration of the unit by the supplier.
3. **Injury Report / Incident reviews** – An incident was cited by Members of the committee in which a potential safety issue was mitigated. A protruding pipe on the ice rink truck was identified as a potential trip / laceration risk where it was parked – PWF staff identified the risk and mitigated by re-arranging the equipment so that risk was minimized. Drew stated that issues like that should definitely be cited on the forms if an immediate corrective action is not taken or possible.
4. **Air Quality / Portable HEPA Unit-** Drew discussed the potential benefits of these portable units to supplement ventilation system and provide ground level high volume filtration. Drew will arrange for a demo of a unit with a project requiring significant torch work. Torch work results in the most significant heavy airborne particulate which tend to remain low and not rapidly removed by existing ventilation system.

4. **Front End Load / Air Filters-** Drew requested that cab air filters be changed on a 6 month cycle in conjunction with grinding operations. Air filter changes to maximize air quality within the cabs when moving compost materials which potentially renders biologicals airborne.

C. New Business

1. **Monthly Safety Topic** – Monthly Safety Topic distributed and discuss. Drew requested topic be posted.
2. **Injury Review.** 0 injuries

Dept.	Injury narrative	Lost time	Medical attention	Safety Comments / recommendations
--		<input type="checkbox"/>	<input type="checkbox"/>	
--		<input type="checkbox"/>	<input type="checkbox"/>	

- 7 **New items for discussion-** An incident was cited where the wing on one of the snow plows fell when bracing holding the wing up broke. Maintenance will look into options to safely support the plow wing to avoid a potentially serious injury. Further discussion in March.

D. Training

1. **Annual Refresher Trainings** – User IDs for the CVMIC web site training have been received. Peggy Steeno will assign passwords and provide to each employee to do future safety training modules.
3. **Confined Space Training** – Confined space training to be conducted by CVMIC on April 19, 2016 including classroom and hands on at pool.
3. **Respiratory Fit Tests** – Drew stated that the remaining employees who were not fit tested in December will require fit testing within 12 months of their last fit test (April 2015).
4. **Additional Training Issues** – Hearing Screening April 19 sign in distributed to PWF then to MU and MPD.
Initiate discussion on Summer Help training.

E. Motion to adjourn at 9:10AM